

Find enclosed an application packet for Conservation Use (one application form for each owner).

When completing the application:

- Read and initial the “Conservation Use Covenant Information” letter.
- Include a daytime phone number (M-F 8:30 am – 5:00 pm) on the yellow application card.
- Include the number of acres in agricultural land and the number in timber land.
- Initial each point, and sign the application. **Signatures must be notarized.**
- Complete the enclosed questionnaire, answering ALL questions.
- Include any supporting documentation you have concerning the use of the property, such as how many trees are planted, the age of the trees, or when they were last harvested. If available, a timber management plan is preferred.
- In the case of agricultural land, include any information supporting the sale of hay or agricultural products, or costs incurred for production.
- Include a check in the amount of \$12.00 for the recording fee **per application** payable to “Clerk of Superior Court.” This will be returned if the application is denied or if you decide to withdraw the application.

Once completed, return the application packet to our office and we will schedule an appointment to review the information and inspect the property. The resulting information, along with staff recommendation, will be forwarded to the Board of Assessors for their consideration.

If you have any questions please call Brad Shingler at (706) 821-2572